



# Assam Urban Infrastructure Investment Program

::: Government of Assam :::

## WALK-IN-INTERVIEW

Applications are invited for walk in interview against the following contractual positions in **Project Management Unit (PMU)** of Assam Urban Infrastructure Investment Program sponsored by ADB at Guwahati for an initial period of 11 months (extendable). Interested and eligible candidates may send their bio-data with colored photograph (MS word/PDF/JPEG image file) through email at [career.auiip@gmail.com](mailto:career.auiip@gmail.com) latest by **5pm** on **29<sup>th</sup> April 2017**, clearly mentioning the post applied for. Only shortlisted candidates shall be called to appear for the interview. Details of the advertisement can be downloaded from our website link <http://auiip.nic.in/va.html>. All the corrigendum/addendum/announcement etc regarding this advertisement will be published in website only.

Name & No. of post	Academic Qualification/Experience	Salary	Place of posting
Procurement Specialist 1 (One)	Should be a Graduate in Civil Engineering or Masters in Finance/Economics/Equivalent and age up to 50 years with more than 15 years of experience. Experience in EAP/PSU shall be given preference.	Rs.1,50,000/-	Guwahati (PMU)
Legal Expert (Part Time *) 1 (One)	Should be a Graduate in Law and age up to 45 years. Minimum experience of 7-8 years in handling cases, corporate legal matters and attending court. Experience in EAP/PSU shall be given preference. Good knowledge of Govt. Legislations, policies and contract management are essential.	Rs. 65,000/-	Guwahati (PMU)
Accounts Officer 1 (One)	Should be Masters/Graduate in Commerce and age up to 45 years. Minimum Experience of 4-6 years in handling tally, finance and accounting. Experience in EAP/PSU shall be given preference. Masters in Commerce shall also be given preference.	Rs. 40,000/-	Guwahati (PMU)

### Note

1. The selected candidates shall not be entitled to claim any amount over and above the amount Mentioned in this add or other than which is decided to be disbursed by the Project Office.
2. Candidates having prior experience of working with externally/GOI aided/funded projects shall be preferred
3. Screening and eligibility shall be solely decided by the selection committee constituted for the purpose and the committee reserves the right to reject any application without assigning any reason thereof.
4. Any application received after end date and time shall not be considered.
5. **No query or follow up through email shall be entertained or replied to.**
6. **\*Legal Expert** has to attend AUIIP Office or Court (related to AUIIP matters) for a minimum of 12 working days in a month.

Sd/- Project Director, AUIIP

## **Note:**

### **Procurement Specialist: (Marking criteria, Total Marks-100)**

Academic & Qualification- 40 ( X<sup>th</sup> std. marks -10, XII<sup>th</sup> std. marks-10, Graduation/Masters -20)

Total Years of Experience- 20

Experience in EAP/PSU: 30

Personality: 10

### **Legal Expert: ( Marking criteria, Total Marks-100)**

Academic & Qualification- 20 ( X<sup>th</sup> std. marks -5, XII<sup>th</sup> std. marks-5, Graduation -10)

Total Years of Experience- 10

Experience in handling cases and attending court - 20 (No. of cases handled-10, No. of court session attended -10)

No. of successful cases - 20

Experience in EAP/PSU along with Knowledge of Govt. Legislations and policies: 20

Personality: 10

### **Accounts Officer: ( Marking criteria, Total Marks-100)**

Academic & Qualification - 25 ( X<sup>th</sup> std. marks -5, XII<sup>th</sup> std. marks-5, Graduation-5, Masters -10)

Total Years of Experience- 15

Knowledge of handling tally, finance & accounting: 30

Experience in EAP/PSU: 20

Personality: 10